

Job description Fund Manager / Fund Analyst - Capricorn Capital Group BV

The Analyst is responsible for supporting and underwriting customized fund management strategies for investment properties and funds with a responsibility for one or more specific Real Estate Funds. Support acquisitions and divestments by assisting in due diligence process and underwriting by way of Excel modelling. You will be responsible for the financial wellbeing of the Fund(s) under your control, make sure all reporting is done on time and the operations and developments are run within the agreed budgets.

Key responsibilities

- Draft, coordinate and implement the approved strategies for allocated assets/Funds
- Coordinate the external service providers e.g.: bank & property managers
- Manage the projects cash flows in conjunction with our analyst's and finance team and report in accordance with current fund reporting policies
- Make sure out debt and equity providers are provided with timely and the agreed financial reporting
- Work closely with other members of the team to exceed project forecasts within budget time and cost parameters
- Identify and implement key initiatives to extract value and deliver performance to maximize returns for investors
- Interact with all parts of the Capricorn business, e.g.: Fund Management, Asset Management, Development and Finance
- Provide pre-acquisition input and assistance in Excel modeling, due diligence process, including review of financial and operational assumptions
- Building together with the other business units, standardized investment models, business plans and keeping them up to date

Key Competences, skills & behaviors

- Broad real estate knowledge especially asset and portfolio management
- Financially literate and comfortable with property investment related matters and modelling
- Ability to work independently and on own initiative
- Proactive and results-orientated
- Team player
- Strong communicator both in Dutch and English
- Ability to manage multiple tasks, and prioritize tasks where necessary
- Good organizational skills
- Procedural focus
- Aligned to our own corporate values of teamwork, respect, integrity and excellence

Language & Technology skills

- Fluent speaking and writing in English and in Dutch
- Excellent Excel skills

Experience

- >4 years real estate professional experience

What do we offer;

- Market conform pay;
- Fun team activities;
- Ability to structure and assist in setting-up the financial department of the company;
- Flexible work structure with a young, dynamic and fast growing team/ company;

About us

Capricorn Capital Group is a private investment & management office investing for its shareholders and investors in direct real estate.

Capricorn Capital Group operates with a team of senior professionals with an extensive background in the banking, real estate and legal sector, from offices in Basel (Switzerland) and Utrecht (The Netherlands).